

Ford End C of E Primary School

Minutes of PTA Meeting

Date: Friday 14th September 2018

Present: Sarah Russell, Michelle Barnard, Kate Lofthouse, Louise Cook, Kate Charge, Nicola Fisher, Daila Masinska, Kirsty Bishop, Denise Dunn, Jenna Hitchen, Fran Bradford, Tom Bradford and Mrs Cottee.

Apologies: Kevina Goodchild, Sasha Jaggard, Kerrie Wiffen and Gemma Allen.

Matters discussed:

- AGM date agreed - **Wednesday 10th October @ 8.40 in school hall.**
- Treasurer role - Janine Mansfield has put herself forward to fulfil the role, if anyone else is interested please talk to Sarah or Kate.
- Handy Hands after school club will now be run by Fran and Michelle. This will be on at least every half term, with possibly something going on every Friday...Movie nights, tuck shop etc. A stock take of craft items currently in the shed needs to be done. Ideas for club activities include Christmas cards, tea towel. Payment for some sessions could be bottles/chocolates for the Christmas fayre's tombola.
- Grants - there are many organisations such as Tom Amos and Tesco that offer grants to schools to help pay for equipment, we are hoping to find a couple of people who could look into these on behalf of the PTA. If you feel you could do this, please speak to Sarah or Kate.
- A clairvoyant night was discussed, but Mrs Cottee said it wouldn't be a suitable fundraiser for a church school.
- Country Fayre Saturday 6th October 11-4pm @ Pleshey Village Hall. The raffle is in aid of the school. A few good raffle prizes need to be collected together and helpers to sell tickets on the day please. Nicola and Kirsty offered to do an hour each.

- **CHRISTMAS FAYRE - Sunday 9th December 3-5pm.**
We agreed that there will be no outside stalls at the Fayre this year as they don't pay well and take spending away from our own stalls that we put a great deal of effort into.
More games this year, raffle, Father Christmas, decorate gingerbread.
RAFFLE - please ask for prizes where you are a customer, if you need a letter please ask Sarah or Kate.
- **Secret Santa Stall. Wrapping on Thursday 13th and Friday 14th December.** Inventory of what we have already to be done.
- **Calendar.** Sarah Impey has taken some amazing photos at the school and suggested we could put a calendar together to raise money. It was agreed this would be a welcome change from the Christmas cards or tea towel idea.
- **Disco.** All agreed that this is best held in the spring term.
- **Non-Uniform Days 2nd and 30th November.** To collect bottles for the Christmas tombola. Hopefully they can be taken straight to PTA shed this year to save moving them, with a tick list for each child that contributed. "Bats and Hats" will be the first theme!
- **AOB.** Possibly a quiz night next term. Still undecided as to whether this should include the children or be adults only...please talk to Sarah or Kate for your ideas.
Second Hand Uniform will hopefully be sold from the playground, to make it more visible to all parents and easier for PTA team to put out/pack up.

Dates to remember:

- ❖ Pleshey Country Fayre Saturday 6th October
- ❖ AGM Wednesday 10th October straight after drop off.
- ❖ Non-uniform days Friday 2nd November "Bats and Hats" and Friday 30th November "Christmas Sparkle"
- ❖ Christmas Fayre Sunday 9th December